




Resume





Mai Mohamed Sayed


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 13/8/2000

 Married

 Egyptian

OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills , while making a significant contribution to the success of the University .

EDUCATION

Pre master in Economics / 2024

Helwan University

Bachelor's degree in Economics / 9/2018-5/2022

Helwan University

very good

EXPERIENCE

Assistant / 11/2022-5/2023

The National Organization for Social Insurance

I have been trained in Social insurance office for a period of six months, and it was a training field for variable wages and how to calculate them and also record them on the system.

volunteerd / 2/2019-9/2019

Khatwa for integrated development

Ivolunteerd in both marketing department and organizing department .

COURSES AND TRAINING

Digital Banking summit / 4/2021

Helwan University

Delegate in Egyptian Cabinet Simulation Model / from 2019 to 2020

Helwan University

Marketing and Sales / During 7/2019 (14 hours)

Insan center

The compass / from 26 /1/2019 to 13 /2/ 2019 (120 hours)

Khatwa for integrated development

Qualification for the labor market

PROFESSIONAL SKILLS

- Problems solving , Team working , communicating , Time management , collecting data.
- Word , excellent
- PowerPoint , excellent
- Excel , very Good

PERSONAL SKILLS

- Problem Solving, Technical Skills ,Creativity and Research Skills

HOBBIES AND INTERESTS

- Charcoal drawing , Volunteering , Learn a Language , Traveling, Handmade.

LANGUAGES

- English , (Read excellent , write excellent , speak very Good)